

MINUTES...Helpston Parish Council Meeting held 5th March 2018 in the Village Hall

Present: Cllrs. J Dobson (chair), R Morton, A Bradley, L Newitt, G Jolly, J Mead, D Dykes; the Clerk S Smith; and 11 public

- 165/17-18 **1. Apologies:** Cllrs A Driver, T Thompson and City Cllr D Over
- 166/17-18 **2. Declarations of interest:** None
- 167/17-18 **3. Public Participation:** None
- 168/17-18 **4. Minutes of 5th February 2018:** Agreed and signed
- 169/17-18 **5. Matters Arising:**
5.1 Section 106, CIL and POIS... City CIL payments for 16/01520/FUL of £6,615 will be made to HPC by 28th April 2018.
5.2 Shop Bin: New bin to be installed.
5.3 White Line cost to householders is £100 per installation. A suggestion that the Parish Council pay for them was rejected.
- 170/17-18 **6. Planning – City Council decisions:**
6.1 17/01448/OUT has been modified to 45 dwellings and a Flood Risk assessment submitted. HPC objections still stand. The application is due to go to City Committee on 3rd April 2018.
6.2 17/02339/LBC at 7 West Steet: Permitted
- 171/17-18 **7. Planning – Helpston Parish Council comments:**
7.1 18/00346/HHFUL @ 33 Temples Court (Single storey rear extension): no objections
- 172/17-18 **8. Finance:**
8.1 Payments approved: Clerk (March salary), Clerk (P12 expenses), HMRC (March PAYE), Groundsman (March), 1 & 1 Internet (web site fee).
8.2 Council resolved to appoint Colin Brown as Internal Auditor for 2017-2018.
- 173/17-18 **9. Reports:**
9.1 Cllr Dykes is investigating the Fallen Tree damage to the Cemetery fence.
9.2 Cllr. Dobson reported on the Parish Council’s Liaison meeting. He moved the resolution **“To comply with Transparency Rules, Clerk to purchase a new computer and software in value up to £700, for the Parish Council’s sole use”** which was agreed unanimously. Grant to be sought from Ward Group.
9.3 Cllrs Dobson and Dykes reported on the Neighbourhood Plan meeting with Emma Naylor. The resolution **“To form a sub-committee to pursue the establishment of a Neighbourhood Plan for the Parish of Helpston”** was agreed by a majority vote. Sub-committee members are Cllrs JD, DD, AD and the Clerk. Clerk to initiate the process. **Action: SS**
- 174/17-18 **10. The Local Plan:**
10.1 This Council’s letter of objection to the Proposed Submission version of the Peterborough Local Plan was tabled and its content was outlined. It had been publicised in the Notice Board, on Facebook and on the Helpston.net website.
- 175/17-18 **11. Litter Pick Plans:**
11.1 The resolution **“To spend up to £120 (as budget) towards Litter Pick costs”** was amended to **“provide vouchers valued at £3 to the volunteers for refreshments”** and agreed. **Action: SS**

- 176/17-18 **12. Correspondence:**
12.1 Beryl Rawlings complained about parking in Woodgate and at the last house in Heath Road. Clerk to advise her of all correspondence to date and the wish, expressed by residents, that City take no action. **Action: SS**
12.2 Kate Hinchliff requested permission for the Gala to be held on the Village Green on May 12th 2018: Permission granted.
12.3 Police report tabled.
12.4 Notice of A47 closure (5th to 15th of March 2018) given.

- 177/17-18 **13. Items for further action:**
13.1 Cllr DD: Potholes at Broadwheel Road.

At 8.20pm the Council open meeting was closed and went into Committee.....

- 178/17-18 **14. Groundsman:** Two enquiries (without tenders) and, in addition, two full tenders were received. Councillor Dobson resolved.. **“To appoint Anglian Landscapes as Groundsman for the year 1st April 2018 to 31st March 2019 according to the tender presented to the meeting.** Agreed unanimously

- 179/17-18 **15. Sub-Committee:**
15.1 The Minutes of the Sub-Committee held on 12th February 2018 were agreed and signed.
15.2 The Clerk reported on the responses to all correspondence issued after that meeting and was authorised to make further enquiries (City and Owners).
15.3 Cllr. Dobson indicated his wish to withdraw from this sub-committee in order to concentrate on the Neighbourhood Plan committee.

The Chairman closed the meeting at 8.45pm