

Helpston Parish Council Meeting held on 3rd April 2017 in the John Clare School

Present: Cllrs J Dobson (chairman), R Morton, A Bradley, J Mead, A Driver, L Newitt, D Dykes, G Jolly, T Thompson; the Clerk S Smith; three members of the public.

- 009/17-18 **1. Apologies:** City Cllr D Over
- 010/17-18 **2. Declarations of interest:** None
- 011/17-18 **3. Public Participation (PARISH COUNCIL IN ADJOURNMENT):** Issues raised were covered by the Agenda.
- 012/17-18 **4. Minutes of meeting 6th March 2017:** Agreed and signed.
- 013/17-18 **5. Matters Arising as Actions:**
- 5.1 Empty Homes: Still awaiting response from City re. the Exeter Arms.
- 5.2 Community Asset Retention: Cllr Dykes will arrange a meeting with Ian Dewar and issue invitations.
- 5.3 Litter Pick: Very successful. Thanks sent to McDonalds and all volunteers. Concern was expressed re. the absence of the Scout and Guide representatives w.r.t. grants made to that group. Clerk was instructed to write to them. One of the Parish Litter Bins to be moved to Pear Tree Lane.
- 014/17-18 **6. Reports:**
- 6.1 Parish Councils Liaison - Cllr Mead. New travellers sites, the adopted Housing Strategy and Transparency Funds were discussed.
- 6.2 The Clerk - Reported on all grants made by this Parish Council in the last five years.
- 015/17-18 **7. Planning – City Council decisions:**
- 7.1 17/00057/HHFUL @ 2 Glinton Road: permitted
- 7.2 Buffer Zone at Cuckoo Close: City Officer Lee Collins had outlined the reasons for closing the enforcement actions. Parish Council felt that Mr Ingram merited more support and will invite City to attend to view and further review the case.
- 016/17-18 **8. Planning – Helpston Parish Council comments:**
- 8.1 17/00391/HHFUL @ 44 Maxey Road. Side and Rear extension: No objections
- 8.2 17/00403/FUL @ The Grainstore. Erection of Garage for 4 vehicles: No objections to the principal but Council wish to see original conditions on materials (as given in 14/00696/FUL) specified.
- 8.3 Letter re. 17/00332/FUL @ 6 Cromwell Mews. Mr and Mrs Cumberpatch had not been directly informed by City of this application. Their letter of objection was noted by the PC and their position re. the use of The Golden Drop as access to a garage for a house in Cromwell Mews was supported. Clerk instructed to ask City for clarification on the “adoption” status of the two lanes.
- 017/17-18 **9. Finance:**
- 9.1 Payments for approval: Clerk (April salary), Clerk (P1 expenses), HMRC (April PAYE), Groundsman (April) and Contract Approval (see item 11), Willow Brook Farm Shop (Litter Pick), John Clare Cottage (Litter Pick)
- 9.2 Quarter 4 financial statement: Presented and accepted.
- 9.3 2016/2017 Audit... Bookwork completed.
- 018/17-18 **10. The OLD year 2016/2017 Audit (Annual Return):**
- 10.1 Council acknowledged and resolved to approve and sign the Annual Governance Statements.
- 10.2 Council noted, and resolved to approve and sign the Accounting Statements, together with the Receipts and Payments book.

- 019/17-18 **11. The NEW year 2017/2018 Control documents:**
The following control documents were reviewed, accepted, and signed:
Insurance Review and Assets review; Cemetery and Churchyard Fees review;
Groundsman's Contract; Risk Assessment review; Code of Conduct review; Financial
Regulations review; Standing Orders review (Clerk to supply copies of this to all
councillors)
- 020/17-18 **12. Correspondence:**
12.1 John Clare School....Academy. All councillors had been copied with the
documents and discussion had occurred during the Annual Parish Meeting earlier.
No actions were resolved at the PC meeting.
12.2 Clerk to respond to three items raised by Hugh Hughes
12.3 Councillors were invited to the Barnack Ward Social event on 27th April at
7.00pm in Barnack Cricket Pavilion.
12.4 Police report noted.
12.5 Bainton Road closure notice given.
- 021/17-18 **13. Items for Next Agenda:**
13.1 State of Footpaths
13.2 Dog fouling
13.3 Parking restrictions review
- 022/17-18 **14. Date of ANNUAL PARISH COUNCIL MEETING: 8th May 2017**
NEXT ORDINARY MEETING: 8th May 2017

The Chairman closed the meeting at 9.35pm