

**Minutes for AGM Meeting of the Dual Use Playing Field Committee  
Thursday 23<sup>rd</sup> May 2013 at 18:00hrs  
John Clare School, Helpston**

PRESENT: Rosie Shackell (Chair), Rachel Simmons (Headteacher), Michael Paris (Bursar), Jon Hunt (Secretary).

APOLOGIES:

Joe Dobson (Parish Council Chair), George McDonagh (Caretaker), Claire Spooner (School Governor), Alec Driver (Parish Council), Kirsty Dolby & Ros Sowinski.

Agenda

1. Minutes of the last meeting
2. Matters arising report
3. Head Teacher report
4. Security
5. Election Of Officers
6. DONM

**1. Minutes of last meeting (15<sup>th</sup> Nov 2012)**

Nothing to add

**2. Matters Arising**

- a) BMX track – Looked at cost of removing mound, quoted £3500, therefore no change in circumstances. No other suitable spaces in village reported.
- b) Zero bike damage has been reported around the village since the last meeting
- c) Litter bins – 20 spare bins at PCC sites. Michael to speak to enterprise & Alex to report how request went at Parish council.
- d) Possibilities of Parish Council grant to assist in request for a school gate keeper. Michael to initiate request and Rosey to follow up.
- e) Amenity funding – Alex to report back
- f) Dual Use minutes still to be uploaded onto Helpston.net website – Jon to follow up.

**3. - Head teacher's report**

- a) John Clare Society decided not to have marquee this year due to cost.
- b) Vandalism – not had same difficulties since September with bikes. Had one indecent where children came in to pre-school, damaged toys and wrote offensive language on white board. Headmaster made aware of who and letters written home to parents.

#### **4. - Security**

- Crime prevention officer came to the school to offer advice on how to make the site more secure out of hours. Two cameras to be added, one overlooking pre-school & the other over the gate onto the playground. Anti-climb paint will also be added onto pre-school fence.
- There will be a leaflet drop from PCO to request vigilance & for villagers to report any non-normal behaviour at the school when out of hours.
- Rosey wrote an article in the tribune to request assistance with volunteers to be gate holders for the school – she has had no response back so far. On the same topic there has been some interest shown if the gate closing was put on a rota. However, managing opening and closing times & weekend shifts makes it tough to manage.

#### **5. - Election of Officers**

- Rosy & Jon Re-elected as chair and security

**DONM** – Thursday 14<sup>th</sup> November 2013 18:00hrs. Meeting closed at 6:45pm.